

**HORTONVILLE AREA SCHOOL DISTRICT**  
**BOARD OF EDUCATION REGULAR OPEN SESSION MEETING MINUTES**  
**MONDAY, JANUARY 13, 2025**

1. The Board of Education Open Session was called to order at 7:00 PM by Board President Robert VanDenElzen. Present were Mrs. Dana Ramshak, Mr. Brett Eidahl, Mr. Craig Dreier, and Mrs. Jessica Hartjes. Absent was Mr. Douglas Ellerman, and Mrs. Andrea Marcks-Ziegler.
2. President VanDenElzen confirmed that the public was given notice of the meeting by postings at the Greenville Elementary, Hortonville Elementary, North Greenville Elementary, Greenville Middle, Hortonville Middle, Hortonville High Schools, Hortonville Public Library, Greenville Town Hall and the District website ([www.hasd.org](http://www.hasd.org)). Notice was sent to the Press Star and Post Crescent.
3. Pledge of Allegiance – President VanDenElzen
4. Mr. Brett Eidahl made a motion to approve the Open Session Minutes from December 9, 2024; Mrs. Dana Ramshak seconded the motion; roll call vote; motion carried. Mr. Craig Dreier abstained.
5. Mrs. Jessica Hartjes made a motion to approve the Closed Session Minutes from December 9, 2024; Mr. Brett Eidahl seconded the motion; roll call vote; motion carried.
6. Mr. Brett Eidahl made a motion to approve Regular Vouchers **#57272- #57503** (*Void - #57305, 57340, 57387, 57388, 57389*); Mrs. Jessica Hartjes seconded the motion; roll call vote; motion carried.
7. Mrs. Jessica Hartjes made a motion to approve the ACH/Employee Reimbursement Vouchers – **#242500122-242500151**; Mrs. Dana Ramshak second the motion; roll call vote; motion carried.
8. Recognitions (*State & National Appreciation Day/Week*) Mr. Brett Eidal made a motion to approve the Recognitions as listed; Mr. Craig Dreier seconded the motion; roll call vote; motion carried:
  - Congratulations to the Boys and Girls Powerlifting teams who took 1<sup>st</sup> place in the JV division. HHS was represented by 31 lifters.
  - Congratulations to GMS's 8<sup>th</sup> Grade Teacher, Amanda Larson, being selected as Teacher of the Month through WIXX and Marian University of Wisconsin.
  - HHS senior Rainey Welson was nominated for Post Crescent Athlete of the Week.
  - HHS sophomore Kardyn Peppler was nominated for Post Crescent Athlete of the Week.
  - HHS senior Riley Mueller was nominated for Post Crescent Athlete of the Week.
  - Paul Weyers – AP Fabricating Solutions for \$500 donation to Staff Appreciation

- HHS Tech Ed Department was selected as the AWS – Fox Valley Section High School Donation Program and will receive \$1,000 for the welding program.
  - Congratulations to the HHS Girls Wrestling Team – placed 4<sup>th</sup> out of 22 teams at the Shiocton Girls Clausen Classic: Ava Ulmen, Mya Ulmen, Hannah Huza, McKenzie Spaay, and Mackenzie Schiedermayer
  - Congratulations to the HHS Powerlifting Team – placed 2<sup>nd</sup> at Winneconne. The following team members qualified for State: Reggie Kloehn, Ashton Vallner, AJ Pheifer, Gauge VanLinn, Walt Pitzner, Brock Wolter, Macy Hartjes, Sydney Jones, Claire Schmidt, and Carlee Olson.
9. Presentations by District residents / Comments from the Public – None
10. Special Presentation – None
11. District Administrator Report –
- Election Update – the following information was sent to Outagamie Co. for upcoming Board Elections on April 1, 2025:
    - Mr. Klay Heise – Village of Hortonville / Town of Liberty
    - Mr. Robert VanDenElzen – Town of Dale / Town of Horton
    - Mr. Craig Dreier – will not be seeking re-election
  - WASB Convention – January 22-24, 2025, in Milwaukee – Mr. Robert VanDenElzen will be representing the Board
  - Met with New and returning Legislators at CESA 6, also met with Congressman Grothman.
  - District will partner with Outagamie County for a Medical Drill at HES on Wednesday, January 15, 2025
12. Board Member Reports
- President Report – None
  - Committee Report – Transportation Committee Cancelled for Monday, January 13, 2025
    - Personnel Committee – Monday, January 13, 2025 – Mrs. Dana Ramshak informed the Board members that the committee reviewed updates to two (2) job descriptions (District Library Media Specialist and District Library Media Assistant) and two new job descriptions (District ELL Coordinator and Tennis Program). All four (4) job descriptions will be moving forward for Board approval at the January 27, 2025, Board meeting.
13. Discussion -
- 1<sup>st</sup> Reading - HHS Youth in Government – Overnight Trip – Madison – March 7<sup>th</sup> – March 9<sup>th</sup>, 2025 – Transportation provided by District – Brian Gooding approved.
  - 1<sup>st</sup> Reading – FWA – Out-of-State/Overnight Trip - St. Louis, MO – April 28, 2025 – May 2, 2025 – Transportation provided by Lamers Coaches.

14. Consent Agenda – Mr. Brett Eidahl made a motion to approve the Consent agenda; Mrs. Jessica Hartjes seconded the motion; roll call vote; motion carried.

Approved were:

- Staff Memo Landon Vosters – Special Education Teacher – District Wide – beginning January 27, 2025
- Staff Memo Charlene Goffard – Transportation Route Bus Driver – replacing Jennifer Kalbus – sub
- Staff Memo Michael Taubenheim – Transportation Route Bus Driver – replacing Jennifer Gillis – took another route
- Retirement at the end of 2024-2025 for Wendy Sontag – Wendy has been a teacher in the District for 31 years, currently 4<sup>th</sup> Grade at Hortonville Elementary School
- Trip Request – HHS Choir – Port Washington – February 8, 2025 – Transportation provided by District – Brian Gooding Approved.
- Trip Request – HHS Choir – Wausau – April 4, 2025 – Transportation provided by District – Brian Gooding approved
- Trip Request – GMS Choir – Wisconsin Dells – April 10, 2025 – Transportation (1 bus) provided by District – Brian Gooding approved (to review closer to date)
- Trip Request – GMS Math Team – Milwaukee – May 21, 2025 – Transportation provided by District – Brian Gooding approved.

15. New Business –

- Mr. Brett Eidahl made a motion to approve the recommendation for New Course – Digital Literacy for Healthcare – Family Consumer Science – HHS; Mrs. Dana Ramshak seconded the motion; roll call vote; motion carried.
- Mr. Brett Eidahl made a motion to approve the following Bus Bids and recommendations based on the 2024-2025 budget of \$660,000; Mrs. Jessica Hartjes seconded the motion; roll call vote; motion carried.
  - Recommendation – Recommend purchasing 4 Thomas buses from Nelson’s Bus Service (available spring of 2025, units that have been preordered for stock) Total for all 4 buses to purchase \$602,092 & also replace 16 yr. old 9 passenger suburban within remaining budget of \$57,908 from source TBD.
  - International buses are based on an International chassis - Thomas buses are based on a Freightliner chassis. With both, this means parts are readily available from a variety of sources. Many Bluebird parts are locked down and only available from the Bluebird dealership. Over the lifetime of the bus, repair expenses offset initial purchase costs. There are literally hundreds of International and Freightliner dealerships located all over the state. This allows us to price shop and also have much better availability to parts.
  - Asking for approval to preorder buses with good faith to purchase but with the dealerships understanding that yearly budgets will determine final approval and purchase ability the next year. This will alleviate the situation with carrying funds over to the next fiscal year. Dealers only

order a limited amount of stock with random specs. Dealer stock cannot be counted on for purchases on a yearly basis.

- Asking for approval to order 5 Conventional buses for arrival in Early 2026. Included is 1 W/C bus. Adding another wheelchair bus to our fleet as we have seen an increase in special needs accommodations. One of our W/C buses will be nearing end of life soon.
- Asking for approval to order 4 EFX 82 passenger Transit style buses for arrival in early 2027 Also we are in need of a replacement of one of our rear engine buses with full under storage in this time frame. (Thomas HDX currently 15yrs old) Order now or the following year depending on time frame to build. These are considerably more than the typical bus but are used for Football, Ski Club, Soccer, etc. trips where there is a large amount of gear that would be unsafe inside the bus.
- To continue with replacement of aging vehicles as per board recommendation of 15-year-old buses; however, we still do have: (This is before the current bus recommendation)
  - 1 Bus 19 yrs old
  - 5 Buses 18 yrs old
  - 4 Buses 17 yrs old
  - 5 Buses 16 yrs old
- Replacing buses requiring the most body repairs to maintain State Patrol Qualifications.

16. Announcements & Reminders of Forthcoming Events – Mr. Craig Dreier made a motion to approve the updated Announcements and Reminders; Mrs. Dana Ramshak seconded the motion; roll call vote; motion carried:

- WASB State Convention – January 22-24, 2025 - Milwaukee
- Technology Committee Meeting – Monday, January 27, 2025 – 6:30 PM – District Board Room (Technology Update)
- Board of Education Meeting – Monday, January 27, 2025 – 7:00 PM – District Board Room
- Policy Committee Meeting – Monday, February 10, 2025 – 6:15 PM – District Board Room
- Board of Education Meeting – Monday, February 10, 2025 – 7:00 PM – District Board Room
- Board of Education Meeting – Monday, February 24, 2025 – 7:00 PM – District Board Room
- Spring Break – March 24-28, 2025
- Board of Education Elections – Tuesday, April 1, 2025
- Policy Committee Meeting – April 28, 2025 – 6:15 PM – District Board Room – (Review Act 20 Policy)

17. Mrs. Brett Eidahl made a motion to convene to Closed Session pursuant to 19.85(1)(b)(c) Wis. Stats. to consider employment, promotion, compensation, performance evaluation data, or non-renewal of specific public employees over which the governmental body has jurisdiction or exercises responsibility; Mr. Craig Dreier seconded the motion; roll call vote; motion carried. Time: 7:19 PM

18. Mrs. Dana Ramshak made a motion to reconvene back into Open Session; Mr. Craig Dreier seconded the motion; roll call vote; motion carried. Time: 8:13 PM
19. With no further business, Mr. Craig Dreier made a motion to adjourn; Mrs. Dana Ramshak seconded the motion; roll call vote: motion carried. Time: 8:14 PM

Respectfully submitted,  
Tamie Neilson, District Administrative Assistant  
Brett Eidahl, Clerk